

ELK RIVER FREE LIBRARY DISTRICT  
REGULAR OPEN MEETING MINUTES

5:00 PM -WED. NOV 10, 2021 @ THE LIBRARY

1. CHRISTINA BARTLETT CALLED MEETING TO ORDER AT 5:02 PM
2. IN ATTENDANCE – CHRISTINA BARTLETT, DEB MANWARING, JENNY BAILEY, DEETTA MITCHELL, CHERYL BRINKLEY, TONYA DELPHOUS
3. JENNY BAILEY MADE A MOTION TO ACCEPT PREVIOUS MONTH MEETING MINUTES. DEETTA MITCHELL 2<sup>ND</sup>. ALL IN FAVOR. MMC.
4. DEETTA MITCHELL MADE A MOTION TO ACCEPT CONSENT AGENDA (FINANCIALS/ PAY BILLS). DEB MANWARING 2<sup>ND</sup>. ALL IN FAVOR. MMC.
5. CHERYL BRINKLEY ACCEPTED OPEN POSITION ON BOARD (CREATED BY RESIGNATION OF NADINE BELIUE) READ ALLOWED HER OATH OF OFFICE AND SIGNED THE DOCUMENT.
6. PARKING STOPS – DISCUSSION ONLY WIDE ENOUGH TO GET A SMALL PLOW BETWEEN BUILDING AND PARK STOPS...
7. JENNY BAILEY MADE A MOTION TO PURCHASE 5 \$50 GIFT CARDS FOR VOLUNTEERS (SHANE LARSON, BILL LOWREY, ROBERT COTY, RHONDA BLISS AND CONNIE MCCARTNEY AS THANK YOU'S. DEETTA MITCHELL 2<sup>ND</sup>. ALL IN FAVOR. MMC.
8. DEB MANWARING MADE A MOTION TO JOIN CLEARWATER CHAMBER OF COMMERCE ANNUAL FEE IS \$100.00. JENNY BAILEY 2<sup>ND</sup>. ALL IN FAVOR. MMC.
9. 2021/2022 FY HOLIDAY CLOSURES ALL BOARD MEMBERS IN AGREEMENT:  
**FY 2021/2022 (8) Holiday Closures**

November 25 and 26, 2021

December 23 and 24, 2021

December 31, 2021

May 31, 2022

July 2, 2022

September 6, 2022

10. JENNY BAILEY MADE A MOTION TO AWARD ANNUAL BONUS' AS FOLLOWS....  
TONYA \$500, AMY AND MARSHA \$150, PAULA \$100. PAYABLE WITH NOV. PAYROLL.

(THIS WAS AN EXCEPTIONAL AWARD DUE TO ALL HARD WORK WITH THE RENOVATION PROJECT- MAY NOT BE REFLECTIVE FOR NEXT END OF YEAR).  
DEETTA MITCHELL 2<sup>ND</sup>. ALL IN FAVOR. MMC.

**11. ACTIVITY PROGRAMMING FOR ADULTS AND CHILDREN FOR NOV. AND DEC AND OVER SCHOOL HOLIDAY BOARD AGREED AS FOLLOWS:**

**PRE HOLIDAY-ADULT AND CHILDRENS PROGRAMMING SCHEDULE -**

- **ADULTS ONLY - 18 YRS AND OLDER - ANCESTRY, MICROFILM ACCESS, UPCYCLED BOOK CRAFTS, HOLIDAY SWAG MAKING**

**5:00 PM TO 6:30 PM**

NOVEMBER 17, 2021

DECEMBER 1, 2021

DECEMBER 15, 2021

WATCH FOR MORE ADULT PROGRAMMING BEGINNING IN JANUARY 2022

- **KIDS 12 AND UNDER - SEASONAL CRAFTS**

**5:00 PM TO 6:00 PM**

NOVEMBER 19, 2021

DECEMBER 3, 2021

DECEMBER 10, 2021

- **KIDS 13 AND OLDER - SEASONAL CRAFTS AND 3D PRINTING**

**6:00 PM TO 7:00 PM**

NOVEMBER 19, 2021

DECEMBER 3, 2021

DECEMBER 10, 2021

**CHRISTMAS BREAK (SCHOOL CLOSED) CRAFT PROJECTS, STEM ACTIVITIES, 3 D PRINTER PROJECTS**

**2:30 PM TO 4:00 PM AS FOLLOWS:**

- **KIDS 5 AND UNDER** (CAN BE ACCOMPANIED BY OLDER SIBLING) - MONDAYS DEC. 20TH AND DEC. 27TH
- **KIDS 6 TO 9 YRS OLD** - TUESDAYS DEC 21ST AND DEC. 28TH
- **KIDS 10 TO 12 YRS OLD** - WEDNESDAYS DEC. 22ND AND DEC. 29TH
- **KIDS 13 AND OLDER** - THURSDAYS DEC. 23RD AND DEC. 30TH

**12. KIDS CHRISTMAS PARTY AND COMMUNITY GIVING TREE PROPOSAL\_BOARD**  
AGREED TO FACILITATE GIVING TREE AS FOLLOWS

**KIDS CHRISTMAS PARTY/GIVING TREE**

**SATURDAY DEC. 18TH 3PM TO 4PM**

ELK RIVER LIBRARY COMMUNITY GIVING TREE

CHILD

By submitting this information, I acknowledge my child will attend the Library Christmas Party Saturday, December 18, 2021 3pm to 4pm to receive their gift.

CHILDS NAME (ONLY USED FOR MY RECORD KEEPING):

***ONLY INFORMATION SHARED WITH "SPONSORS" IS BOY/GIRL, AGE AND LIKES***

CHILDS AGE:

CHILDS INTERESTS/LIKES/WISH LIST/ETC:

PARENT/GUARDIAN CONTACT INFORMATION:

ELK RIVER LIBRARY COMMUNITY GIVING TREE

DONOR/SPONSOR

Thank you in advance for your continued support of our community and our library!

4 Ways to support the Community Giving Tree –

1. Purchase a Gift for a child – ***Drop off at the library unwrapped please*** -we will gift wrap

**\*Choose one:** Boy or Girl or No Preference

**\*Choose one:** Age range or No Preference

2. Drop off cash at the library
3. Drop off or mail a check, payable to Elk River Free Library District, PO Box 187 Elk River, Idaho 83827
4. Email the library an Amazon Egift card [elkriverrfreelibrarydistrict@gmail.com](mailto:elkriverrfreelibrarydistrict@gmail.com)

**Gifts or Funds MUST physically be at the Library by 5:00 pm Monday, Dec. 13, 2021**

If you choose #2 through 4 – The library staff and board members will purchase the gift on your behalf.

When you accept a child's information, you are agreeing to all the conditions above.

**\*Donor Name and Contact Information** (for my record keeping only):

**\*Amount donated if you choose option 2, 3 or 4:**

*We have set NO predetermined \$ amount... just bear in mind that they may be opening in front of other kids at the party.... Thank you*

The Kids Christmas Party is Saturday, Dec. 18<sup>th</sup> 3pm to 4pm

**13. HOURS FOR STAFF/DIRECTOR SURROUNDING PROGRAMMING BOARD AGREED TO CONTINUE PAYING EXTRA STAFF HOURS UNTIL THE END OF THE YEAR TO COMPLETE CODING FROM RENOVATION**

**14. OPEN HOUSE – TABLE UNTIL JAN. MEETING**

**15. ADJOURN**